Hazard	Who might be affected	Controls to be put into place	Responsibility	Controls to be in place by	notes
Contact with someone suffering from coronavirus	 Staff Students Contractors Visitors 	 Everyone will be asked not to come into school if they are experiencing coronavirus symptoms, the most important are: a new continuous cough a high temperature a loss of, or change in, your normal sense of taste or smell (anosmia) For most people, coronavirus (COVID-19) will be a mild illness. However, if anyone has any of the symptoms above they must stay at home, self-isolate for 10days and arrange to have a PCR test to see if they have COVID-19 roadmap, double vaccinated people and Under 18s will no longer be legally required to self-isolate if they are identified as a close contact of a positive COVID-19 case. They will be strongly encouraged to take a PCR test to detect if they have the virus. If a symptomatic person comes into school, they will be sent home immediately or isolated in the medical room until they can be picked up. The medical room is located on the ground floor in B block B011. Reception to be contacted to inform that a person is symptomatic. Arrangements to be made for the individual to be transported to the medical room. A first aider will be informed to attend to the individual and site staff to make sure the route is unlocked if necessary and clear for transport. SLT will be informed and will arrange for a staff member to contact either the carers or 999 will be called if they are seriously ill or injured or their life is at risk. In the case of a symptomatic student who needs to be supervised before being picked up: If a distance of 2m can't be maintained, supervising staff will also wear disposable gloves and a disposable apron 	All Staff	25.08.2021	The new rules come into effect on 16 August 2021. Young people and double vaccinated individuals identified as close contacts will continue to be advised to take a PCR test, to detect the virus. Anyone who tests positive following the PCR test will still be legally required to self-isolate, irrespective of their vaccination status.

 If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection 			
Supervising staff will wash their hands thoroughly for at least 20 seconds after the student has been picked up. A deep clean will take place in the areas that the symptomatic person has been in, and PPE will be disposed of properly, following <u>decontamination guidance</u> . Cleaning an area with normal household disinfectant after someone with suspected coronavirus (COVID-19) has left will reduce the risk of passing the infection on to other people	Site/ Cleaning Team	25.08.2021	
 Cleaners will: wear disposable or washing-up gloves and aprons for cleaning. These will be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished using a disposable cloth, first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products you normally use. Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles if an area has been heavily contaminated, such as 			
 with visible bodily fluids, from a person with coronavirus (COVID-19), use protection for the eyes, mouth and nose, as well as wearing gloves and an apron wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning 	All Staff		
If a student or a staff member tests positive for coronavirus, NHS track and trace will identify with them the close contacts who will be advised to take a PCR test but is not required to isolate. If a number of cases are detected at school, the local health protection team from Public Health England will advise on appropriate action.	SLT to advise PHE	25.08.2021	

Contact with coronavirus when getting to and from school	Everyone will be encouraged to walk or cycle into school, and warned to avoid taking public transport during peak times. For anyone who needs to take public transport, they'll be referred to <u>government guidance</u> . The pathway to and from Westgate site to stay closed until further notice to reduce contamination risk.	All staff / students	25.08.2021 25.08.2021	Face Coverings are encouraged to be worn if using public transport. This is the responsibility of the individual following guidance from the Government.
Spreading infection due to touch, sneezes and coughs	 Handwashing facilities will be provided. Within the classroom a sanitisation station is available for the use of occupants. Hand sanitisers will be available at reception, student entrance into school, outside the medical room, washrooms, in corridors and the canteen area. Windows will be kept open wherever possible and practicable as will doors. Everyone in school will be strongly encouraged to: Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands Clean their hands on arrival, before and after eating, and after sneezing or coughing Be encouraged not to touch their mouth, eyes and nose Use a tissue or elbow to cough or sneeze, and use bins for tissue waste. 		25.08.2021	
	 habits in lessons and by posters put up across the school. Staff and students can wear face masks in communal areas if they wish however these will not be expected in lessons. Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out. Lidded bins for tissues, operated by a foot pedal, will be emptied throughout the day. 	Site/ Cleaning team	23.00.2021	

Spreading infection through contact with	Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including:	Site/ Cleaning team	25.08.2021	
coronavirus on surfaces	 Banisters Washroom facilities (including taps and flush buttons) Door and window handles Light switches Reception desks Teaching and learning aids Computer equipment (including keyboards and mouse) Sports equipment Telephones Water coolers Items that need laundering (e.g. towels, tea towels and cleaning clothes) will be washed regularly in accordance with the manufacturer's instructions, on the warmest water setting. These items will not be shared between students between washes. Areas of the school that are used by students will be cleaned thoroughly at the end of the day. (Please see cleaning risk assessment) Any equipment that is shared will be cleaned between groups of children using it. If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in, following decontamination guidance. Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out. Teachers will be encouraged to wash their hands and surfaces before and after handling students' books. 		25.08.2021	Enhanced cleaning regime document to be read in conjunction with this risk assessment.
Spreading infection due to excessive contact and mixing between students and staff around the school	student groups will have staggered lunch times, and assemblies, to avoid too many students being in one place at the same time. There will also be year group designated break areas to avoid cross year group contact. Students will be expected to walk on the left and in single file, without loitering to aid swift transition past one another.	All staff / students	25.08.2021	

Spreading infection due to the school environment		Checks to the premises will be done to make sure the school is up to health and safety standards before reopening. Fire, first aid and emergency procedures will be reviewed to make sure they can still be followed Areas in use will be well ventilated by opening windows or using ventilation units. Doors will be propped open, where fire safety and safeguarding wouldn't be compromised. The use of lifts will be avoided unless essential. Lidded bins will be provided in classrooms and other key locations to dispose of tissues and any other waste. Outdoor space will be used for exercise and breaks, and for education where possible.	Site team Teaching staff Site team	25.08.2021 25.08.2021 25.08.2021	
Individuals vulnerable to serious infection coming into school		For everyone who is clinically extremely vulnerable could come into school if current medical advice indicates it is safe to do so.	All staff/students Carer/parent	25.08.2021	If advised by a medical consultant, wear a mask in corridors, classrooms and communal areas
Lateral Flow testing	 Staff students 	 Lateral Flow Testing (LFT)has been offered to all staff and students as required by Government instructions. From 25.09.2021 the student population will be tested on a year group basis to facilitate a phased return to school during the week commencing 31.08.2021. 1st Test - students test and go home Wednesday 25.08.2021 - Years 7 & P16 Thursday 26.08.2021 - Years 8 & 11 Friday 27.08.2021 - Years 9 & 10 2nd Test - students remain at school following testing. Tuesday 31.08.2021 - Years 7 & P16 Wednesday 01.09.2021 - Years 8 & 11 Thursday 02.09.2021 - Years 9 & 10 	All students	25.08.2021	

Any students unable to make their first test will have the		
first test as soon as they are able and the second test as		
soon as practicable following that.		