

Tel: 01322 224309  
Fax: 01322 222445  
Email: [office@dstc.kent.sch.uk](mailto:office@dstc.kent.sch.uk)  
[www.dstc.kent.sch.uk](http://www.dstc.kent.sch.uk)



Principal: Mrs Anne Davis

Heath Lane  
Dartford  
Kent  
DA1 2LY

15th April 2021

Dear Parents/Carers

### **Track and Trace Covid Payment**

I am writing to make you aware of a scheme initiated by the government regarding a possible £500 payment if you need to take time off work to look after a child due to them being told to 'self isolate'. The scheme also includes yourself when you have been told to self isolate by NHS Track and Trace. This initiative was launched during the Easter Holidays and **cannot** be claimed prior to this.

**Details can be found at:**

**1. Kent County council:**

<https://www.kent.gov.uk/social-care-and-health/health/protect-kent-and-medway/help-and-advice-for-residents/financial-support-and-advice> (Overview of all areas in Kent)

**2. Dartford Borough Council:**

<https://www.dartford.gov.uk/by-category/community-and-living2/health-and-wellbeing/Coronavirus-Covid-19-Advice/test-and-trace-support-payments> (For most families at DSTC living in Dartford).

There are a number of criteria that need to be met - more details are on the websites above. However, the criteria look very similar to that if you claim free school meals. If you are entitled to the following, then you should apply.

- Universal Credit
- Working Tax Credit
- Income related Employment and Support Allowance
- Income based Job Seeker's Allowance
- Income Support
- Housing Benefit
- Pension Credit

To apply you will need a personalised letter from the school to prove that your daughter/son has been asked to self isolate by DSTC. Please email the Principal's PA, Mrs Wells to ask for this: [susan.wells@dstc.kent.sch.uk](mailto:susan.wells@dstc.kent.sch.uk).

Thank you for your ongoing time and support.

A handwritten signature in blue ink, appearing to read "Deborah Ellis".

Mrs Deborah Ellis  
Vice Principal / Designated Safeguarding Lead

